



To be completed in duplicate

## DIOCESE OF PETERBOROUGH

### Application to Introduce a Memorial into a Churchyard

The Chancellor of the Diocese has delegated to Ministers authority without Faculty to permit the kinds of memorial described in the Diocesan Churchyard Regulations issued in October 1992. These Regulations should be consulted before completing this form. A memorial falling outside the terms of the Regulations cannot be allowed by the Minister. Application to erect such a memorial must be made to: The Diocesan Registrar, c/o The Diocesan Office, The Palace, Peterborough, PE1 1YB (registrar@peterboroughdiocesanregistry.co.uk). In the absence of a Minister, Part B may be completed by the Rural Dean. The Registrar will supply copies of the Churchyards Regulations and this form on request. They are also available on the Diocesan Registry web site at [www.peterboroughdiocesanregistry.co.uk](http://www.peterboroughdiocesanregistry.co.uk).

**Part A** *To be completed by the Applicant and the Memorial Mason*

|   |   |
|---|---|
| <i>Name of Churchyard</i>   |   |
| <i>Title and Full Name of Applicant</i><br><i>Address</i>   |   |
| <i>Tel. No.</i><br><i>Email:</i>  |   |
| <i>Name of Monumental Mason</i><br><i>Address</i>   |   |
| <i>Type of Grave</i>  | Full-length Grave/Cremation Plot              |
| <i>Type of Memorial</i>   | Headstone/Cross/Cremation Plaque/Other: ..... |
| <i>Size of Memorial and Base</i>  |   |
| <i>Type of Stone, Colour and Shade</i>  |   |
| <i>Surface Finish</i>   |   |
| <i>Description of any Carving or Decoration</i>   |   |
| <i>Wording of Inscription</i>   |   |
| <i>Type of Lettering</i>  |   |
| <i>Size of Lettering</i>  |   |
| <i>Colour of Lettering</i>  |   |
| <i>Particulars of any Vase incorporated in the Memorial</i>   |   |
| <ol style="list-style-type: none"> <li>1. I have attached to this form a sketch or design of the proposed memorial.</li> <li>2. I have read the current edition of the Churchyard Memorial Regulations issued by the Chancellor of the Diocese.</li> <li>3. I apply to the Minister or to the Chancellor to grant permission for the memorial herein described and I undertake that, if permission is granted, the monument will be erected in exact conformity with that description.</li> <li>4. If this application cannot be approved by the Minister and is therefore to be submitted to the Chancellor of the Diocese for consideration, I attach to this application two photographs, one showing the grave, and the other taken at a sufficient distance from the grave to show the memorials nearby.</li> <li>5. I further undertake to indemnify the both Minister and the Parochial Church Council against all costs and expenses to which they may be put in respect of any deviation from the undertaking given in 3 above.</li> </ol> |   |
| Dated: ..... Signed: ..... Applicant  |   |
| I/We undertake to abide by the above.   |   |
| Dated: ..... Signed: ..... Monumental Mason   |   |

**Part B** *To be completed by the Minister or Rural Dean*

|   |  |
|---|--|
| I am able/unable to authorise the introduction of the above memorial into the churchyard. |  |
| Dated: ..... Signed ..... Minister/Rural Dean   |  |