

## Appointment of Parish Representatives

Diocese : **Peterborough**  
Benefice :

To: The Bishop of the Diocese  
The Presenting Patron

1. I hereby give you notice that, at [a] duly convened meeting[s] of the Parochial Church Council, which took place on \_\_\_\_\_ [and on \_\_\_\_\_ ] the following persons were appointed as the representative[s] of the Council in connection with the appointment of a new Incumbent:

Full Name <sup>1</sup>	_____
Address	_____
	_____
Email	_____
Telephone	_____
Full Name <sup>1</sup>	_____
Address	_____
	_____
Email	_____
Telephone	_____

2. I attach a copy of the statement prepared by the Council describing the conditions, needs and traditions of the Parish

3. The Council resolved:

- (a) to request the presenting Patron to consider advertising the vacancy<sup>2</sup> ;
- (b) to request a meeting under section 12 of the Patronage (Benefices) Measure 1986 (as amended)<sup>2</sup>
- (c) to request a statement in writing from the Bishop describing in relation to the Benefice the needs of the Diocese and the wider interests of the Church<sup>2</sup>
- [(d) [to pass][not to pass] a resolution under the House of Bishops' Declaration, (a copy of which is annexed to this form.)<sup>3</sup>

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20

Signed \_\_\_\_\_

Secretary to the \_\_\_\_\_ Parochial Church Council

<sup>1</sup> Complete in BLOCK CAPITALS  
<sup>2</sup> Delete or amend as appropriate  
<sup>3</sup> Delete or amend as appropriate.